Have you 'paused and checked'?
A clinical imaging examination IR(ME)R Operator checklist

| P | Patient | Check the examination is justified
Check examination history for recent studies and duplication
Confirm patient ID, always use unique identifiers
Confirm pregnancy status
Confirm the patient expected the examination.
Confirm the patient has been given information on the benefits and risks of the examination.
Confirm the patient has not had a similar examination recently |
|---|---|---|
| A | Anatomy | Select the correct anatomical area
Select the correct laterality
Place the correct anatomical marker within the primary beam |
| U | User checks | Confirm the examination is being completed at the right date and time
Confirm the exposure has been authorised
Confirm the correct modality
Check radiation safety measures for staff and/or comforters & carers
Communicate appropriate instructions to patient, carer and team |
| S | Systems & Settings | Select correct patient (unique ID) and exam date/time
Select correct imaging protocol / technique
Select optimal exposure factors (ALARP) (and adjust if required)
Select correct detector/bucky, AEC & grid as appropriate |
| E | Exposure | Confirm there is no clinical reason this exposure should not proceed
Expose
Record dose and reference DRL
Evaluate images, confirm necessity for repeat or additional views |
| D | Draw to a close | Add image comments or flags as appropriate
Complete RIS record
Confirm PACS images are stored accurately
Tell patient how to get results and where to go next |

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IR(ME)R requires all duty holders to comply with their local Employers procedures.

This "pause and check" poster does **not replace** these procedures but represents a shortened summary of the main **checks**.

You must adhere to your local procedures at all times.

SCoR
THE SOCIETY & COLLEGE OF RADIOGRAPHERS