



SoR

THE SOCIETY OF
RADIOGRAPHERS

The Society of Radiographers Limited

(Company No. 00169483) (“the Company”)

A company limited by guarantee and not having a share capital

Notice of the SoR Annual General Meeting

Of the Company to be held at 17:15h BST

On Tuesday, 29 April 2025

As a hybrid meeting online and at

Novotel London West, One Shortlands
London W6 8DR

The SoR President Thomas Welton will be in the chair

Notice is hereby given that the Annual General Meeting of The Society of Radiographers will be held on Tuesday, 29 April 2025, commencing at 17:15h (5:15pm) BST for the following purposes:

General Business

- i) To note the minutes of the Company's Annual General Meeting held on 15 April 2024.

The full schedule of general business is set out in the Meeting agenda within the documents pack.

Ordinary Business

To consider, and if thought fit, to pass the following Ordinary Resolutions:

- i) **THAT** the Company's consolidated accounts are considered and received, together with the independent Auditor's report and the Directors' report, for the financial year ended 30 September 2024.

- ii) **THAT** Crowe UK LLP is re-appointed as independent Auditor of the Company, to hold office from the conclusion of the Annual General Meeting until the conclusion of the next Annual General Meeting of the Company and to authorise UK Council to determine the manner in which their fee is fixed.

A Member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of them.

It is anticipated the Meeting will finish by 17:40h BST (5:40pm).

Attending the Annual General Meeting

Registration for both online and in person attendance at the 2025 AGM may be completed using this [online registration form](#). We encourage registration by **17:15h on Monday, 28 April**. Please note that for online attendance the meeting link can only be accessed via the registration process.

Richard Evans OBE
Secretary
10 April 2025

**** Please refer to the Explanatory Notes for Further Information***

SoR Registered Office: 207 Providence Square, Mill Street, London SE1 2EW, UK

Explanatory Notes
The Society of Radiographers Annual General Meeting (AGM)
29 April 2025

These notes provide further information about the items on the AGM agenda, as well as practical details about registration, attendance and voting. The main purpose of the AGM is to approve the accounts and re-appoint the auditor. The AGM is also an opportunity to update Members on the work and achievements of the SoR in the previous year. We welcome all Members to attend.

Resolutions

- Resolution i) is a resolution to consider and receive the Company's consolidated accounts, together with the independent Auditor's report and the Directors' report, for the financial year ended 30 September 2024. This is proposed as an Ordinary Resolution. *The accounts and reports are found in the documents pack.*
- Resolution ii) is a resolution to reappoint Crowe UK LLP as independent Auditor of the Company, to hold office from the conclusion of the Annual General Meeting until the conclusion of the next Annual General Meeting of the Company and to authorise UK Council to determine the manner in which their fee is fixed. This is proposed as an Ordinary Resolution.

Voting

Voting on the resolutions will be by show of hands for in person attendees and by electronic voting for online attendees. An Ordinary Resolution requires a simple majority of more than 50% of the votes cast to be in favour.

All Members of the Company may vote. Every Member will have one vote, whether voting by show of hands, by an electronic method, or by proxy. Student Members may attend the Meeting but not vote.

Registration for the AGM

Members who wish to attend the AGM should register using this [online form](#) for both online or in person attendance. SoR membership will be checked.

Members are encouraged to register by **17:15h on Monday, 28 April.**

Proxies

A Member who will not be present at the Meeting is entitled to appoint either the Chair of the Meeting or another Member of the Company to attend and vote on their behalf. A proxy form is to be found in the documents pack which contains instructions for Members about how to appoint the Chair or another Member to act as their proxy.

A Member can use the proxy form to direct their proxy how to vote on the resolutions which will be proposed at the AGM by deleting one of the words 'for' or 'against' in relation to each resolution. Alternatively, a Member may choose to allow their proxy to vote as they see fit on the resolutions by not deleting either word 'for' or 'against' in relation to each resolution.

To be valid and effective, a completed and signed proxy form must be returned by hand or by post to the Company at 207 Providence Square, Mill Street, London SE1 2EW, UK, or by completion of the [online proxy form](#), or by email to zoew@sor.org, in each case so as to reach Zoe Willenbrock, the Company's Governance Manager, before **17:15h on Sunday, 27 April 2025**. Proxies received after this time will not be accepted.

If a Member's proxy form needs to be executed by another person on behalf of the Member (e.g. by an attorney), a copy of the document that authorises that person to act on the Member's behalf must also be returned to the Company in accordance with the instructions set out above. If a Member requires any support in relation to this, please contact Zoe Willenbrock at zoew@sor.org.

Meeting Documentation

The documentation pack for the Meeting is attached to the accompanying email via a link and may also be found [here](#) on The Society of Radiographers website and on the "SoR ADC 2025" app under "AGM".

Meeting Agenda

The agenda will comprise:

- Welcome from the SoR President
- An overview of the achievements of The Society of Radiographers 2023/24 by the CEO.
- Noting the minutes of the Company's last AGM on 15 April 2024.
- An overview of the Company's financial position and audit findings 2023/4 by the Executive Director of Finance and Operations.
- Receiving the Company's consolidated accounts, independent Auditor's report and Directors' report, year ended 30 September 2024.
- Reappointing Crowe UK LLP as independent Auditor of the Company and authorising UK Council to determine the manner in which their fee is fixed.
- Concluding remarks by the SoR President.

Documents Pack

The AGM documents pack comprises:

- Notice and Explanatory Notes
- Agenda
- Proxy Form
- Minutes of 15 April 2024 SoR AGM

- Consolidated SoR Accounts and Reports to 30 September 2024.

Further Information

For further information please contact Zoe Willenbrock, Governance Manager
zow@sor.org