

Chief Executive Officer  
Richard Evans OBE



**CoR**  
THE COLLEGE OF  
RADIOGRAPHERS

**MINUTES OF THE RADIOGRAPHIC INFORMATICS GROUP (RIG) HELD ON TUESDAY  
10<sup>th</sup> OCTOBER 2017, AT THE OFFICES OF THE SOCIETY OF RADIOGRAPHERS, 207  
PROVIDENCE SQUARE, LONDON SE1 2EW**

**PRESENT:**

- Douglas Aitken {DA}
- Moira Crotty {MC}
- Kathryn Morris {KM}
- Julie Moss {JM}
- Barry O'Hara {BH}
- Anant Patel {A1}
- Alexander Peck {A2} {Chair}
- Andrew Powell {AO}
- Ian Rowe {IR}

**IN ATTENDANCE:**

- Valerie Asemah {VA} {Minutes}
- Kevin Tucker {KT}

**1. WELCOME**

1.1 A2 welcomed everyone to the meeting and round table introductions were made, but especially for the benefit of new member Kathryn Morris.

**2. APOLOGIES FOR ABSENCE**

2.1 Apologies for absence were received from Ian Arrowsmith, David Birchmore, David Driver, Sarah Booth and William Cox.

**3. MINUTES OF PREVIOUS MEETING**

3.1 The minutes of the meeting held on 21<sup>st</sup> March 2017, were approved as a true and accurate record.

**4. GROUP FOCUS REVIEWS:**

4.1 Website Updates – A1 reported that he had met with Eugene Statnikov {ES} Knowledge Manager, to discuss what could be done to give the webpage a fresh new look. Something short (3 – 4 pages), snappy and straight to the point. The webpages will be for members only. All group members were encouraged to contribute to the content. KT will be the point of contact rather than individual email addresses being made available to the public.

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4.2 SoMe Project Update – There is a need to keep guidance up to date. AO informed the group that he has a radiography colleague who is looking to do research in this area. Further guidance will be provided for members on how to deal with patients who contact them on social media. It was noted that it is a particular issue for therapeutic members.

***ACTION: AO & A2***

4.3 Member Guidance:  
Patient/relatives filming maternity US examinations and the sonographer without permission; this has been discussed at UK Council recently. JM will send draft documents to A2 who will upload to Synapse for the group to consider in the next few weeks. Advice will be submitted to UK Council prior to publication

***ACTION: JM & A2***

4.4 Patient/relatives taking photographs of images from screens. DB had drafted some guidance and will send to A2 for upload and review on Synapse. A2 again updated the group on the issue of clearing previous patients' records from the screen as this continues to be a problem for members. The best advice is not to let patients take photos of the screen. This issue was discussed at the recent Radiology Managers conference where it was agreed that everyone needs to be aware of it.

***ACTION: DB***

4.5 Patients filming staff in anger/during complaints. IR gave an update informing the group what his guidance would say. Guidance must state that hospitals are public access sites – they are not public areas. Therefore, there is no automatic right to take photographs or to film.

A short discussion followed which outlined that fact that once you film something it becomes your property, although members of staff cannot counter film members of the public. It was agreed that trust policies may need updating and that Ian's guidance would be invaluable in this respect.

There was also a concern that as the use of wireless technology increases, the use of mobile phones on hospital sites may become problematic.

It was suggested that a one or two-page guidance document pointing out various scenarios and considering how members need to be protected is required, along with some very general legal statements. IR will complete his article and upload to Synapse in the next few weeks for comment from the group.

***ACTION: IR***

4.6 Unreported studies risk for Reporting Radiographers. Recommendation to follow from SB.

***ACTION: SB***

4.7 General Nursing (non practitioners)/ward staff no need for PACS logins – To note that DA has already uploaded this to Synapse. Group to review and revise ready for presentation of guidance to UK council.

***ACTION: All***

4.8 Safe resourcing of a Diagnostic Informatics service – To note that this item is on hold for the time being as IA is now preparing the SNOMED Synergy 1-page article and chapter in the deskbook.

4.9 Safe resourcing of a Therapy Informatics Service – DD had produced a document which he will send to A2 for uploading to Synapse and group review

***ACTION: DD***

4.10 Briefing paper for front-line members/1-page SNOMED essentials – MC to assist IA in preparation of this within next few weeks. A2 to upload to Synapse once received from MC.

***ACTION: MC & IA***

## **5. UKRC UPDATE**

5.1 A2 updated the group.

It was noted that WC as VP for 2018 was not accepted by the president and there will therefore be no representation of this group at UKRC in 2018. In continuance of the 2017 decision, the UKRC organisers have decided to curtail informatics sessions at UKRC despite very good attendance at the sessions. So sadly with the VP post unfilled our services are no longer required - KT, A1 & A2 have been thanked for their service. Informatics will be subsumed into Emerging Technologies headed up by physicist Matt Dunn.

5.1.2 The group then suggested if we are no longer going to be involved with UKRC then there is scope and demand for a PACS Managers study day. It was agreed that A2 will start a discussion via Synapse and other members can add their thoughts as appropriate. In the meantime, KT will speak with the Director of Professional Policy, Charlotte Beardmore {CB} to discuss whether this should be a SCoR event or external.

***ACTION: A2 & KT***

## **6. RECOGNISED QUALIFICATIONS FOR PACS MANAGERS**

6.1 AO asked the group for their opinion on a prospective qualification for PACS managers. It was noted that most knowledge acquired by PACS managers is specific to the equipment they use. At present the only informatics courses / assessments available are those provided by A2. AO to discuss with Charlotte Beardmore if these courses should be recommended as core training for PACS personnel.

## **7. BRITISH INSTITUTE OF RADIOLOGY SIG - Update**

7.1 KT informed the group that the last meeting was not well attended and the agenda was brief. The next meeting is due next week. He will update the group via Synapse in due course.

***ACTION: KT***

## **8. RCR SIG - Update**

- 8.1 MC updated the group informing them that there were discussions around Artificial Intelligence. A paper is in development around 'Guidance of use of image data' and when this is signed off MC will let the group know. The i-Refer document, which was previously free, is now priced at around £18.00. MC mentioned that the NHS Improvement Initiative called 'getting it right first time' is being led by Dr Kath Halliday who is relatively new in post, and queried whether anyone at SCoR had been involved. KT will speak with CB.

***ACTION: KT***

- 8.1.2 MC informed the group that she is happy to continue attending the RCR SIG but she is going to attend in the future as a representative of NHS Digital. She will suggest to the RCR committee that an alternate RIG representative attend which A2 agreed to share.

***ACTION: MC & A2***

## **9. RADIOGRAPHER INFORMATICS CAREER PROGRESSION TALKS**

- 9.1 A2 will continue to give the talks on how a radiographer progresses to become a PACS manager and has 3 more dates currently lined up.

## **10. REVIEW OF UNDERGRADUATE CURRICULUM GUIDELINES ON IM&T**

- 10.1 Following discussion which revealed that despite the guidance being available for review for over 18 months, it was agreed that MC would again review the guidelines before 16<sup>th</sup> October 2017, than pass back to A2 to upload to Synapse, so that the therapy team can comment on or add to before 30<sup>th</sup> October 2017 so as not to further delay its discussion at UK Council.

***ACTION: MC, A2, therapy team & all***

## **11. PUBLICATIONS:**

- 11.1 TEXTBOOK ([www.pacsbook.com](http://www.pacsbook.com)) – To note that this was discussed last year by the group and good pre-orders are reported. Publication is now imminent.

- 11.2 Desktop Reference Book – A2 reminded the group that those who had agreed to participate in providing chapters for this book need to have drafts to him by 11<sup>th</sup> December 2017. This reference book is a combined product with the BIR group. It was noted that contributors will receive an acknowledgment and an invite to the launch party. Chapter authors will receive a copy of the book and also an invite to the launch party.

- 11.2.1 The group went through the various chapters and identified those who would assist in chapters currently unfilled and heard updates from those who had taken some on from the March 2017 meeting. MC agreed to speak with Ian Arrowsmith regarding the chapter he agreed to write 'Coding, Terminology & Standards (Inc. SNOMED, IHE).

***ACTION: MC***

11.2.2 A query was made as to whether titles of chapters can be changed but this is not easily possible. MC agreed to send A2 email address of Penny Stow from EMRAD who could possibly assist in writing something for item 19 'Data sharing and teleradiology'.

***ACTION:** MC*

11.2.3 KT will ask Michael Folan to participate with item 20 'Information Governance and Data Protection.

***ACTION:** KT*

11.2.4 As this was also discussed at the March 2017 meeting, A2 will now contact everyone to remind them that the editorial team need the drafts as a matter of urgency in a few months (December 2017).

***ACTION:** A2*

11.3 Initial Image Interpretation – A2 updated the group informing them that good progress is being made, a good team recruited.

11.4 Service Management – A2 informed the group that he has just been commissioned to create a services management book, and it is in the initial stages, but he is waiting for clarification on scope.

## **12. GENERAL DATA PROTECTION REGULATIONS {GDPR}**

12.1 DA wanted input from the group on these regulations. They will come into force from May 2018 and it was felt that 'legitimate relationship' consent processes need to be made clearer. A2 has previously taught on the topic. Following discussion it was agreed that A2 and KT will think about organising a study day for this, but it will be discussed further at the next meeting in March 2018.

***ACTION:** A2 & KT*

## **13. RANSOMWARE ARTICLES AND TALKS**

13.1 A2 informed the group that he has been commissioned to write an article on ransomware and give some talks on this in Barcelona and Geneva at audit days, and he wanted to know if anyone on the group would like to go in his stead. No one seems willing at the moment.

## **14. EREFERRALS STAKEHOLDER DESIGN COUNCIL UPDATE**

14.1 KT updated the group informing them that nothing has happened with this, so this will be removed from the agenda for the future.

**15. PILOT PAN AHP INFORMATICS TRAINING SESSION**

- 15.1 KT updated the group and informed the group that NAHPIST is currently in a transition stage and their next meeting is Thursday 19<sup>th</sup> October 2017. He will speak with Susanne Rastrick as he is hoping to have a one or two day course where representatives could get together and discuss, he will put a notice on Synapse. Chris Austin project/programme lead has been replaced by Michael Folan.

***ACTION: KT***

**16. INFORMATICS TRAINING COURSE UPDATE**

- 16.1 A2 informed the group of the current waiting list figures and that there is still a huge demand for these courses but there is a need to run them outside London due to the sharply risen costs of London venues. The potential to use SCoR rooms was discussed and suggested as a possibility.

**17. ARTIFICIAL INTELLIGENCE & PAPER UPDATE**

- 17.1 KT and MC updated the group to let them know that this has gone to Council and will be published in Synergy News soon.

**18. AHP TASK AND FINISH GROUPS**

- 18.1 Already discussed under number 15.

**19. ANY OTHER BUSINESS**

- 19.1 A2 informed the group that he had been approached by CB to find out if anyone on this group would like to be on the SCoR Twitter group. KT will monitor tweets.
- 19.2 The issue of 'WhatsApp' was mentioned and it was agreed that this will be revisited at the next meeting in March 2018.