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| The Society of Radiographers - Promoting Radiography, representing RadiographersThe Society of Radiographers - promoting Radiography, representing Radiographers |

**Scottish Council of the Society of Radiographers.**

**Minutes 20/062019**

**Venue** *STUC Building Glasgow*

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| **Present** | Caroline Handley (CEH) Secretary of Scottish Council  Ian Henderson (IH) Chair of Scottish Council  Margot McBride (MMcB) Member without Portfolio  Maria Murray (MM) Professional Officer  Gillian Wilkinson (GW) AHPFS  Claire Currie (CC) Education Rep  Deborah Shepherd (DS) Full time officer  Lesley-Jean Rugg (LJR) SRTF Rep  Caroline Nobee-Marshall (CNM) Member without Portfolio  Wendy Wright (WWR) Member without Portfolio  Eilidh Holsgrove (EH) Member without Portfolio  Morgyn Sneddon (MS) Member without Portfolio |  |  |  |
| **Apologies**    **Vacancies** | Jonathan McConnell (JMcC) Member without Portfolio  John Burton (JB) UK Council Member  Claire Donaldson (CD) UK Council Member  Clinton Hesletine (CH) Manager Rep  Kelly Neil (KN) Treasurer  Elaine Kay (EK) Oncology Rep  Catherine McClintick (CM) Member without Portfolio  William Woods (WW) Student Rep  Fiona Ferguson (FF) IR Rep  Ross McGhee (RMcG) UK Council Member / Deputy Chair  Equalise rep  Health and Safety Rep |  |  |  |
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| **1.** | **Welcome**  **Apologies** | IH welcomed everyone to the meeting especially EH who is a new member without portfolio.  KM, WW, CM, FF, JMcC, CH, CD,KN, | ACTIONS |
| **2.** | **Items for AOCB** | * New members Elidih Holsgrove and Jason Stanley * UK Council Vacancy * Cabinet Minister meeting * SRTP / SCIN update * AGM 19 * Presentation for Aug meeting * Advance Practitioner litigation case * Managing GDPR in SC business (discuss at next meeting) |  |

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| **3.**  **4.** | **Minutes of previous meeting**  **Amendments to previous minutes** | Proposed by GW seconded by MS  MS in attendance at previous meeting. Minutes amended. |  |
| **5.**  **6.**  **7.**  **8.**  **9.**  **10**  **11**  **12.**  **13.** | **Matters Arising**  **Correspondence**  **Scottish Council workplan**  **UK Council Report**    **Professional Officers Report**  **National Officers update**:  **Executive Reports**  **AOCB**  **Date of Next Meeting** | * Inter university student conference – IH / CEH will discuss with WW   None  .  Item 2 – CH will discuss with HB  Item3 –   1. Discussion around the Head of Radiography leads meeting and should we be trying to communicate with them. The action is to imitate a meeting, however if there is a meeting that SC can take forward to have input to then would be better. CC will chase up what the meeting is and who attends and inform IH and take it from there. 2. Connection with PEF/ PEL’s needs further discussion   Item 4 – Sustain involvement with Govt. Bodies. Dates for parliamentary liaison meetings as soon as they are available.  Item 5 – MM and CEH will provide info to IH to liaise with Richard Evans to feedback prior to the next SRTP board meeting  Item 6 - ? IH will write to the RCR and touch base.  Item 7 –   1. Trade Union business– DS is required to document what is required for this in order for us to take this forward. IH will write to DS to ask for this   Discussed the relationship with raising matter through UK Council.  Item 9 – Identify how we see the key principles in communication working between reps, Scottish council and HQ. CEH will liaise with HB and look at reps/Scottish council.  CEH and IH will meet with UK Council members.  IH will communicate with the group and identify items for a newsletter moving forward for autumn. This ties in with Item 12  Item 13 – close to getting the budget for next year. We need to identify what is required and put this : ?meeting room for SC meetings, study days etc  Report issued   * CD will become vice president next year. * A report was provided however there was no UK Council representation which led to a bit of lack of context around some points * Discussion around undergraduate direct entry courses and the standards of proficiency being the same as those of the post. Grad. Will this mean that the voluntary register enables the practitioners to be regulated? You don’t have to have completed a CASE accredited course to be practicing. * Scottish Cancer task force has had its membership re-jigged. MM has a seat and there is a focus the diagnostic element for the cancer diagnosis. Any comment MM can input. * JMcC and Chris Rowley are working to define the roles of Advanced Practitioners. There is a 3 phase pilot going on with AHP’s and Reporting Radiographers are part of this. * JMcC has a new role as an advisor to CHPO for radiography. MM asked if this covers therapy as well as diagnostic ? What are the deliverables in this role? We will hear more once JMcC starts and at the next meeting. * Strategic workforce group of Scottish Govt. Elaine Figgins (NES Director) is the chair. * As part of the SRTP a Sonographer framework is being produced and the ultrasound special interest group has been involved. Also advanced practice in mammography is being taking forward through SRTP and the Access Collaborative. * SCIN has redesigned it’s website, have a look. * New special interest group sit under SCIN for each modality. MM in attendance * Career Fellowship scheme is now open, closing date 1st August * SCIN is trying to include the Assistant Practitioner’s in future correspondence as are creating a network for them. * Position statement on supervision- MM asking how this is being implemented within boards. The SCoR policy for supervision is out of date and MM is pursuing, IH / GW have commented that the term ‘supervision’ is not clear to radiographers * MM spoke about the Daily Express article on MRI Safety and highlighted that there is an SOR response to this. * MM asked about should be included in National Whistleblowing Standards? * Anyone should be able to raise an issue * Should be anonymous * Should be protected * Incident should be investigated   Any other comments feedback to MM   * New name for incidents of‘ doses much greater than intended’ . Significant and Unintended Exposures (SAUE) Alistair McGowan who works for Health Improvement Scotland will take over theIRMER inspections. * ISAS is now named QSI. This is now on the website. There is a jointly funded officer between SCOR and RCR that is available. * Safe staffing levels are being discussed with ongoing piece of work. Trying to ensure that this is not funded from current funding * SWAG once for Scotland has started 2 months ago and is causing 2.5 days per week from National Officers. DS will do whatever she can. * Pay Negotiations – since the pay deal the unions believe that they have been mislead on the fact that there was a public sector pay cap at 9%, but since the teachers have received 12% they wish negotiations to be re-opened * Parliamentary liaison groups we need representation. As soon as the next dates come out we can organize * The motions to the LGBT conference had to be withdrawn due to no representation * Non compliant rota in North of Glasgow –This requires additional staffing and this is the sticking point in negotiations. This is ongoing. * A&A dispute – discussion took place * New Public Health body consultation will be sent out. If anyone has any comments get back to DS asap.   **Finance Report**  No update  **Student Report**  No update  **Equalise Report**  No rep at present. No report  **Health & Safety Report**  No rep at present. No report  **STRF**  LJR gave brief verbal update. A Meeting was held at the end of May this was attended by the radiotherapy managers, a representative from both GCU and QMU and the professional officer  Both universities provided an update on student numbers, staffing etc.  There have been a number of changes in staffing at QMU both in personnel and numbers e.g. currently only 1.7wte radiotherapy lecturers , however teaching will be provided/supported by the wider team It was noted that there were a few of the 4 years where student numbers are low. No lack of applications this year. The Pre reg post grad diploma is not being run again this year due to it not being viable. It was debated if funding would help with recruitment to the course, in the past funding has come from health budget. Revalidation is now due and discussion is ongoing regarding this course, with the university looking at different options. All agreed that this course had been good and all departments had recruited staff from it. It also provided an additional opportunity for recruitment.  GCU have 3.2wte staff for radiotherapy course. They are not currently providing masters modules due to insufficient numbers of applicants. GCU asked for information regarding what modules would be of use. Suggestions made were online ones and work based ones. Good number of applications for this year’s undergraduate course.  A meeting of the Radiotherapy subgroup meeting has been postponed until Oct.  Feedback from managers meeting centred on the use of MRI for radiotherapy planning. All departments agree there is a need for this and accessing it could be problematic which highlights the need for MRI simulators within radiotherapy departments. This is being discussed at the TSE group and a case is being pulled together.  **IR Report**  No report  **Education Report**  No update  **AHP Update**  Report distributed. CHPO vacancy has been split in two roles now. Interviews next. The grading was being disputed however this looks unlikely to change.  IH has wondered where the term ‘basic grade’ came from in the section under transforming roles. GW acknowledged that this should say ‘Practitioner’.   * UK Council Vacancy   IH raised the subject of JB not resigning in time to participate in the usual inauguration. As a result an advert has now gone out for a member to be co-opted on until the next election time. IH raised again the fact the relationship between UK Council and SC is not clear. And does not form part of the job advert. How are UK Council members for Scotland feeding in the Scottish perspective if not linked to SC.? This then links back to the communication and relationship between SC and HQ. IH believes that given the responses so far that this issue still exists and that SC should outline what we think should be the gold standard. We should look at the job description in the first instance and look at the relationship from there.  This could be a motion for ADC next year. MM mentioned that when she applied for her role that the applicants came through SC in order to ensure involvement. This does not seem replicated in other parts of the organisation.   * Cabinet Minister meeting   This has now been cancelled twice and with no new date given as yet. IH is still hopeful that this will happen. IH, Richard Evans and Jim Cannon have met to decide what would be discussed. Mainly involving around Advanced Practice & SRTP. MM asked if this is only to discuss Diagnostic or will Therapy be mentioned. IH will get in touch with MM when a new date is arranged.   * SRTP / SCIN update   SCIN - Good representation at the SCIN event with interesting topics. Next event is 7th November and is radiographer based. Please encourage members to register.  SRTP – CEH gave an update   * RR Pilot finished 9th Aug * Next business case for April 2020 is being written * There will be a home workstation pilot * There will be a radiologist hub pilot – to test a national radiologist reporting resource * Advanced Practice group is creating Sonographer Framework, similar to the RR one created by SCIN * Work going on to increasethe number of Advanced Practice Mamographers * MM asked about cost per case payment for radiologist only? The payment model has yet to be agreed * AGM 19   Venue:  Jules Silverton plus student – Student huddle  Morgyn Sneddon – Ultrasound case studies  Karen Moore – Therapy radiographer  ? Margo will contact interventionist  ? student presentations-  Eilidh will speak to her contact  ?Jason on his clinical info on request cards  MM talk on supervision  Susan Kelso invite about lifecurve app  ? stroke charity – Wendy will check out   * Presentation for Aug meeting   Invite Maria to talk about litigation and Advanced Practice   * Advance Practitioner litigation case   IH will create a letter to HQ and UK Council.   * Managing GDPR in SC business (discuss at next meeting)   20th August 2019 | **CC**  **DS**  **CEH/ MM**  **IH**  **DS**  **CEH / HB**  **CEH / IH**  **IH**  **KN/IH/**  **CEH** |

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