

We are happy to accept payment by invoice. In order to approve your registration, **we require an official purchase order document** to be uploaded at the time of registering, **which includes the following:**

- ✓ **Purchase order number**

- ✓ **Invoice address**
(Please include the full contact details)

- ✓ **Supplier details: The College of Radiographers**

- ✓ **Event title and date**

- ✓ **Full delegate name(s)**

- ✓ **Cost per delegate**

- ✓ **Total cost**
(VAT is not applicable)

Please note if we do not receive an official purchase order with your registration; your booking will remain in a pending status until the correct document is received.